



Excel2007 fully grasp (with CD-ROM version of two-color value) step by step series

By LI XUE BING // ZHANG YANG

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 376 Publisher: Tsinghua University. Pub. Date :2009-01-01 version 1. This book is the progressive one of the series. the practical application of basic skills and practical operation case teaching methods. from computer beginners needs. in plain language. carefully selected practical skills. detailed and vivid action case. a comprehensive introduction to the basics of using Excel 2007 with the practical application of skills. including understanding and management of the workbook. create and edit tables Data calculation and management. print forms and practical applications. and several other parts. This book uses two-color printing. use two-column layout simple and elegant way. In the teaching of basic operational knowledge at the same time. each section describes some common problems and techniques. each chapter has a comprehensive application examples are part supplement and expand their knowledge. to help readers apply their knowledge purposes. At the same time. the book with tips. little knowledge other columns. so that the reader is more convenient. easier to learn them. This book is for beginning computer. intermediate users. want fast without relevant basic operating skills to...



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